



## Website Design Enquiry

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**\* must be filled in**

### 1. Please provide the following contact information:

Company Name	*	
Contact Name	*	
Job Title	*	
Phone #	*	
Fax #		
Cell #		
E-Mail Address	*	
Mailing Address	*	
Mailing Address	*	
Country	*	

### 2. Which package interests you?

*Please tick appropriate box*

Business Card	<input type="checkbox"/>	1 custom designed web page 1 customer supplied graphic (e.g. logo) 1 banner ad 1 hit counter	<input type="checkbox"/>
Notice Board	<input type="checkbox"/>	1 custom designed web page 2 customer supplied graphics 2 banner ads 1 hit counter	<input type="checkbox"/>
Quick Start		3 custom designed web pages 4 customer supplied graphics 2 banner ads 1 hit counter	<input type="checkbox"/>
Professional/Corporate		6 custom designed web pages 6 customer supplied graphics 2 banner ads 1 hit counter	<input type="checkbox"/>

Please indicate if you would like your website designed in Macromedia Flash

OR in static Html

3. What Web Additions would you like to add?		<i>Please enter a numeric figure</i>	
# Extra Web Pages <input type="checkbox"/>	# Customer Supplied Graphics <input type="checkbox"/>	# Custom Animations Flash <input type="checkbox"/>	# Standard Forms <input type="checkbox"/>
# External Links <input type="checkbox"/>	Logo Design? Yes <input type="checkbox"/> No <input type="checkbox"/>	Gif <input type="checkbox"/>	# Additional Form Fields <input type="checkbox"/>
# Banner Adverts <input type="checkbox"/>	Flash Intro? Yes <input type="checkbox"/> No <input type="checkbox"/>	Java <input type="checkbox"/>	# Hit Counters <input type="checkbox"/>
4. Any other web additions not specified above?		<i>Please enter a brief description</i>	
<i>(If database required please give a detailed description, on another sheet of paper, of how you see this function being utilized on your website.)</i>			
5. What do you want to promote on your website?		<i>Please tick appropriate boxes</i>	
Products <input type="checkbox"/>	Services <input type="checkbox"/>	Special Events <input type="checkbox"/>	
Your Organization <input type="checkbox"/>	Programs <input type="checkbox"/>	Special Offers <input type="checkbox"/>	
Other:			
6. What details about your company do you want on your website?		<i>Please tick appropriate boxes</i>	
Company Name <input type="checkbox"/>	Fax # <input type="checkbox"/>	Multiple Locations <input type="checkbox"/>	
Address <input type="checkbox"/>	Toll Free # <input type="checkbox"/>	Payment Options (credit and debit cards, checks, or money orders) <input type="checkbox"/>	
Telephone # <input type="checkbox"/>	E-mail Address <input type="checkbox"/>	Map/Directions <input type="checkbox"/>	
7. What other information about your company do you want on your website?		<i>Please tick appropriate boxes</i>	
Years in Business <input type="checkbox"/>	Professional Affiliations (e.g. the Chamber of Commerce) <input type="checkbox"/>		
Staff Certification / Profiles <input type="checkbox"/>	Customer Testimonials <input type="checkbox"/>		
Media Reviews <input type="checkbox"/>	Awards Received <input type="checkbox"/>		
Licensed, insured, and bonded status <input type="checkbox"/>	Other:		
8. Who are your target customers?		<i>Please tick appropriate boxes and enter appropriate information</i>	
Male <input type="checkbox"/>	Specific Age Group:		
Female <input type="checkbox"/>	Specific Income Level:		
Other Business Owners <input type="checkbox"/>	Specific Education Level:		
Homeowners <input type="checkbox"/>	Other:		

<b>9. What do you want your website to accomplish for your business?</b>		<i>Please tick appropriate boxes</i>	
Attract New Customers <input type="checkbox"/>	Inform or Educate Customers <input type="checkbox"/>	Sell Your Products or Services <input type="checkbox"/>	Enhance Company Credibility <input type="checkbox"/>
<b>10. What is the image / profile you wish to project on your website?</b>		<i>Please enter a brief description</i>	
<b>11. What is your company motto / slogan or mission statement?</b>			
<b>12. In addition to your Home Page what other pages do you wish to include on your website? The names of the pages you select will appear as navigation items on each page and will assist visitors to find information about your business.</b>			
<i>Please tick appropriate boxes</i>			
About Us <input type="checkbox"/>	Careers <input type="checkbox"/>	Knowledge Base <input type="checkbox"/>	
Products <input type="checkbox"/>	FAQ <input type="checkbox"/>	Advertising <input type="checkbox"/>	
Services <input type="checkbox"/>	What's New <input type="checkbox"/>	Portfolio <input type="checkbox"/>	
Contact Us <input type="checkbox"/>	Testimonials <input type="checkbox"/>	Newsletter <input type="checkbox"/>	
Other: _____			
<b>13. What colors are in your logo?</b>		<i>Please supply a copy of your logo in gif, jpg or tiff format</i>	
<b>14. If you require customer and/or administration access to database information and/or download facilities please document clearly your requirements on another sheet of paper.</b>			
<b>15. If you require online shopping facilities please document clearly number of products, payment options etc.</b>			
<b>I hereby agree that the above and additional information I have provided satisfactorily covers my website design requirements.</b>			
Signed: _____		Date: _____	
Print name: _____			
<i>By completing the website design form you are under no obligation at this stage to engage our services. This is simply an exercise to enable us to ascertain your website design requirements.</i>			